

## CERTIFICATE OF MERIT TRAINING AND MEETINGS

**All sessions will be held in the San Tomas/Lafayette Room unless otherwise noted.**

### Friday, June 30, 2017

- 10:00-10:45 Branch Chair Small Group Meeting #1 (BC, BIC, and SA's will be invited to sign up)
- 11:00-11:45 Branch Chair Small Group Meeting #2
- 1:00-1:45 Branch Chair Small Group Meeting #3
- 2:00-2:45 Scheduling Training "101" – Intro to the Basics of Student Scheduling
- 3:00-3:45 Theory Test Grader Training
- 3:00-3:30 Preparing Parents for CM\*\*
- 4:00-4:30 How to Become a CM Evaluator

### Saturday, July 1, 2017

- 8:30-11:00 Evaluator Training for Piano and Strings
- 11:15-11:30 Introduction to Laptop Evaluating
- 11:15-12:00 Scheduling Training "102" – Advanced Scheduling with Accompanists and Regionalizing Branches, and Manual Scheduling\*\*
- 1:00-1:45 Branch Chair Small Group Meeting #4
- 2:00-2:45 Branch Chair Small Group Meeting #5
- 3:00-3:45 Branch Chair Small Group Meeting #6
- 4:00-4:30 Preparing Parents for CM

### Sunday, July 2, 2017

- 9:00-10:15 Voice Teacher Training\*\*
- 9:30-10:15 Branch Chair Small Group Meeting #7
- 10:30-11:15 Branch Chair Small Group Meeting #8
- 11:30-12:15 Scheduling Training "101"
- 12:30-3:00 Evaluator Training for Piano, Winds and Harp\*
- 3:00-3:30 Winds Teacher Training\*\*
- 3:15-3:30 Introduction to Laptop Evaluating

### Monday, July 3, 2017

- 9:45-12:15 Evaluator Training for Piano and Voice\*
- 12:30-12:45 Introduction to Laptop Evaluating
- 1:15-2:00 Scheduling "102" – Non-Piano and Accompanists
- 2:15-3:00 Branch Chair Small Group Meeting #9

\*This session will start in the San Tomas/Lafayette Room; then, after 45 minutes, a group will be split and be directed into the Lawrence Room.

\*\*This session will take place in the Lawrence Room.